

COST Action MP0905 - Black Holes in a violent Universe

4th CALL for Short Term Scientific Missions (STSMs)

Deadline for the applications:	18 November 2011
Total budget of STSM-grants for this call:	5020 Euro (max 1300 Euro per STSM).
The STSM has to be completed before	30.06.2012

THE APPLICANT:

The applicant could be PhD student, a PostDoc or staff member in an institution located in a COST Country of our Action or in one of the Institutes from non-COST countries which have been formally accepted to be part of our Action.(these countries and Institutes are listed on http://w3.cost.eu/index.php?id=247&action_number=MP0905). The Applicant must obtain the agreement of the host institution before submitting the STSM application. STSM grantees must make their own arrangements for all health, social, personal security and pension matters.

HOME & HOST INSTITUTION:

The home and the host institution can be organizations of either the public or the private sector, located in a COST country, or in non-COST countries but has been formally accepted to be part of our Action (for a list of such Institutes please check: http://w3.cost.eu/index.php?id=247&action_number=MP0905).

Visits within the same COST country cannot be supported.

DURATION:

There is a minimum duration of 5 working days for the proposed STSM.

FINANCIAL SUPPORT:

The financial support provided by the STSM scheme is intended to cover a part, but not necessarily all, of the costs of the proposed visit. The financial contribution for a STSM will be a fixed grant based on the Applicant's budget request and the evaluation of the application by the STSM assessment committee.

Indicative values for the requested amount for daily allowance and travel expenses are 60 Euro and 300 Euros, respectively, although there is not strict maximum limit on these. However, the total amount requested per STSM shall not exceed 1300 Euro.

Advanced payment is not possible.

BEFORE the STSM

APPLICATION PROCEDURE & DEADLINES:

A formal STSM application has to be sent by e-mail to the STSM coordinator of the Action MP0905 -- Iossif Papadakis <jhep@physics.uoc.gr>. The application should consist of:

a) a cover letter, where the applicant should clearly indicate the science topic most relevant to the application (this topic should be one of the 4 science topics which are defined within each of the 4 working groups of the Action; for more info on the science topics please visit the web page of the Action: http://www.mpifr-bonn.mpg.de/BlackHoles_COST/),

b) A copy of the "COST STSM Application form" that has to be submitted by the applicant using the on-line registration tool: <https://e-services.cost.eu/w3/index.php?id=91>

The following information has to be provided on line:

- Applicants data: name, work place, address etc.
- The planned dates and duration of the STSM
- Information about the proposed STSM: title, short description etc.
- A short CV
- A requested budget
- Bank details

c) A description/work-plan of the proposed visit (in PDF format); no more than 2 A4 pages. Applicants must mention if they have already been granted a previous STSM grant, and they should also provide the Host Institute name, the name of the scientist in the Host Institute they collaborated with, and the dates of the previous STSM visit.

d) A detailed CV,

e) A letter of acceptance from the Host institute of the STSM,

f) A letter from either the Host or Home institute indicating any extra financial support that may be given to the applicant, (if applicable), and

g) in the case of applicants who are PhD students, a support letter for the proposed visit from their advisor.

The deadline for applications in response to this call is: 18 NOVEMBER 2011.

EVALUATION PROCESS AND RESULTS ANNOUNCEMENT:

The assessment of the STSM applications will be carried out by a selection committee (STSM coordinator, Chair & Vice-chair and WG Leaders). The committee will inform the Grant Holder of the successful evaluated proposals on the 9th of December 2011.

The Grant holder will subsequently inform the successful applicants until the 21st of December 2011 by sending them a Grant letter with an official approval of the STSM application, a "Payment Request" (to be completed after the completion of the STSM) and the level of the financial grant given. The Applicant has to notify acceptance of the grant by returning the letter, with his/her signature, until 30th of December 2011.

AFTER the STSM is completed

STSM SCIENTIFIC REPORT:

The grantee is required to submit to the STSM coordinator (Iossif Papadakis <jhep@physics.uoc.gr>) within 4 weeks after the completion of the STSM a short scientific report with the following information:

- Description of the work carried out during the STSM
- Description of the main results achieved
- Future collaboration with the host institute (if applicable)
- Foreseen publications (if applicable)
- Confirmation by the host institute of the successful execution of the STSM (as a separate e-mail message)
- Other comments (if any)

Please note that successful applicants will be invited to prepare a short cover story (with photos preferably) to be placed on the Action Webpage, after the completion of the STSM.

NOTICE OF COMPLETION:

The STSM coordinator will approve the final report, and will send a "notice of completion" of the STSM, together with the short scientific report, to the Grant Holder. The Grant Holder will then execute the payment of the fixed grant directly to the grantee or the host institute, as requested in the application.

ACKNOWLEDGMENTS in papers

Finally, if the results from a STSM visit are published in a journal, please add the following acknowledgement in your paper:

Part of this work was supported by the COST Action MP0905 "Black Holes in a Violent Universe".

Iossif Papadakis
(STSM Coordinator of the COST Action MP0905)